XI. INTERNATIONAL TURCOLOGY CONGRESS PAPER WRITING PRINCIPLES
Writing Rules:

Submissions must be prepared in APA 6th Edition format and in accordance with the writing rules specified below. Detailed explanations and examples regarding the format are provided below. The originality report of the submissions sent to the Congress will be obtained by the Congress authorities. Submission with an originality rate of 75% will be published in the Congress book.

A) Title: Must be written in bold and capital letters and should not exceed 12 (twelve) words. The title of the submissions should be written in the language of the submission and in English, and should be appropriate to the content.

B) Author Name: Should be written right-aligned under the title, and the job title, institutional information, e-mail, and ORCID membership information should be given at the bottom of the first page, linked to the surname with an asterisk. Author information should be provided in two languages, in the language of the submission and in English (or Kazakh if the language of the submission is English).

C) Abstract: It should consist of 150-200 words and should be prepared in the language in which the paper is written and in English. There should be no references, figures, charts, notes, etc. in the abstract. At least 5 (five) keywords should be given just below the abstract. Keywords should be prepared in the language of the paper and in English.

Ç) Paper Text: Articles should be written in MS Word program and with Times New Roman font. The paper should begin with an introduction section, where the hypothesis of the paper should be presented, the development section (which can be supported by subheadings) should consist of data, observations, opinions, comments, and discussions, and the conclusions reached in the Conclusion section should be explained with supporting suggestions. The quotation rate of the papers should not exceed 25%. If figures, tables, maps, and photographs are to be used, they should not go beyond the writing area and, if necessary, each should be placed on a separate page. Figures and tables should be numbered and named according to their content. Numbers and titles should be written under these appendices in 10-point font. Times New Roman 10-point font should also be used in the content of tables and figures.

D) Page Layout: Articles to be submitted to the congress should be prepared as an MS Word file (with .doc / docx extension) and also as a PDF (.pdf extension) within the layout specified below.

Article Page Layout

Font: Times New Roman

Font Size: 11 p.

Footnote Font Size: 9 p.

Line spacing: Single

Paragraph Spacing: 6 nk

Paragraph Indent: 1 cm

Left Margin: 3 cm

Right Margin: 2 cm

Top Margin: 3 cm

Bottom Margin: 2 cm

Citation and References: APA 6th edition must be used when writing articles. Three-line maximum literal citations must be given in the text and enclosed in quotation marks. A separate paragraph 1.25 cm to the right and left of the line, with a font size of 10 points, must be used for quotations that are longer than three lines. In the text, references should appear in the following order:

Parenthetical Quotations:

Single Author Citation:

        a) **When the author's name does not appear in the text**:

"………………………… quoted text……………………………………….." (Surname, publication year, page number).

Example:

"Hoca Ahmet Yesevî's mystical teachings and poetic heritage, explored through a phenomenological approach, are related to philosophy, literature, and religious beliefs. In fact, this is a holistic expression of the quest for spiritual transformation" (İbrayev, 2024, p. 5).

        b) **When the author's name appears in the text:**

Author's full name "………………………… quoted text………………………………" (publication year, page number).

Example:
Şakir İbrayev, "Hoca Ahmet Yesevî's mystical teachings and poetic heritage, explored through a phenomenological approach, are related to philosophy, literature, and religious beliefs. In fact, this is a holistic expression of the quest for spiritual transformation" (2024, p. 5).

        c) **When the author's name appears in the text and the author directly quotes in their work**:

According to Author's full name (publication year), "…………………… quoted text …………………" (page number).

Example:
According to Şakir İbrayev (2024), "Hoca Ahmet Yesevî's mystical teachings and poetic heritage, explored through a phenomenological approach, are related to philosophy, literature, and religious beliefs. In fact, this is a holistic expression of the quest for spiritual transformation" (p. 5).

        d) **When the author reinterprets a quoted text with their own thoughts in their work**:

Author's full name, …………………… quoted text…………………… (publication year, page number).
Example:
Şakir İbrayev, Hoca Ahmet Yesevî's mystical teachings and poetic heritage, explored through a phenomenological approach, are related to philosophy, literature, and religious beliefs. In fact, this is a holistic expression of the quest for spiritual transformation" (2024, p. 5).

e) **When the author of the work used in the research is unknown, i.e., the work is anonymous**:

If the author of the cited work is unknown, the title of the work should be written in italics in the text:

Example:
……………………………………( )…… as stated in
The study of the 1916 uprising, as mentioned in the work *Vosstanie 1916 goda v Sredney Azii, Sbornik Dokumentov*, is of great importance for understanding the historical process.

……………………………………(Anonymous, 1895, p. 10)…… as stated in
In works without a known author, the author's name is considered "Anonymous," and in the bibliography, the author's name can be written as "Anonymous."

f) **When the author makes a general reference to the work**:

………………(general reference to the text)…….. (Matıjanov, 2023).
Example:

Studies on Kazakh family folklore to date have generally been typologically oriented. These studies would be incomplete without field research (Matıjanov, 2023).

g) **When multiple works by the same author published in the same year are cited**:

……….quoted text…….. (Öztürk, 2021a, p. 28, 2021, p. 96).
Example:
The linguistic features of the Karaim Turks reflect the traces of the geography in which they lived (Öztürk, 2021a, p. 28, 2021, p. 96).

Citing two authors:

a) **When the author's name appears in the text**:

Surname and Surname, ………………………………………… (year, page number).
Example:
Meyirbekov and Kurban emphasized the importance of research on place names for Turkish cultural history (2023, p. 15).

b) **When the author's name appears in the text**:

Text ………………………………………………………………………….. (Surname & Surname, year, page number).
Example:

Emphasized the importance of research on place names for Turkish cultural history (Meyirbekov & Kurban, 2023, p. 15).

3 or More Authors:

In works with three, four, or five authors, all of the authors are listed if their names are mentioned for the first time in the text. Before writing the last name of the author, the conjunction "and" is used:

Example:

Tuna, Özyurt, and Dülger, ……………………text……………………………………… (2022, p. 138).

Example:

Tuna, Özyurt, and Dülger emphasize that tourism has various positive and negative economic, social, and environmental impacts on countries (2022, p. 138).

The initial author's name and "et seq" are written in subsequent citations.

Example:

Tuna, et al., ……………………text……………………………………… (2022, p. 138).
Example:

Tuna, et al. have stated that tourism has various positive and negative economic, social, and environmental effects on countries (2022, p. 138).

If the author's name is not mentioned in the text:

(Tuna et al., 2022: 138)

(Ordalı et al., 2022: 60).

When multiple sources are cited in the same work:

Artun, 2008, p. 150; Babayar & Ergashev, 2024, p. 95; Aytaş, 2024, pp. 9-11.

If the author cites a source they did not see or cannot access:

(Clauson, 1962; cited in Tekin, 2003, p. 19). *Only the secondary source should be listed in the references.*

Corporate Author:

According to the Turkish Dictionary (2011), ………………….

Same Surname Authors:

…………………………………. (Ç. Z. Çetin, 2024; H. Çetin, 2021, pp. 220-225).

New Edition of a Previous Work:

(Çobanoğlu, 2015/2020).

Electronic Media Texts:

Videos or Films

(Title of the film, year)

Example:

(Türk Dünyası, 2023).

When referencing a specific time in a video or film, it should be given as follows:

(18:25:30-20:45:50).

Podcasts/YouTube

If the video/podcast includes the author's name, title, and recording date, these should be provided. When referencing a specific time (hours, minutes, seconds) in the content, it should be formatted as:

(00:02:15-00:02:35).

Newspapers:

Ali Yüksel mentions that the number of child brides has increased to very high levels (Cumhuriyet, 2014).

When referencing online pages, the above format should be followed. If the source has no author, the title of the work should be written in italics instead of the author's name. Instead of a publication date, the access date should be provided.

Footnotes:

Footnotes should only be used for explanations, and when referring to the information in a footnote, the in-text citation style mentioned above should be used.

Oral Sources:

If oral sources are used in the work, the citation should be written in the text as follows:

…………………text………………(KK-1)………………….

Example:

In Kazakh culture, the family immediately slaughters a sheep for a newborn child and prepares it for the mother who has just given birth. The family makes soup from the sheep's neck and gives it to the mother to drink. This is a tradition performed to ensure the mother's speedy recovery and to strengthen the newborn's neck (KK-1).

REFERENCES

References should be listed alphabetically by the authors' last names at the end of the article. The publishers of works in the reference list should be listed without using terms like "publisher" or "publishing".

Book:

İnan, A. (1987). *Essays and Studies*. Ankara: Turkish History Institution Publishing.

Kafesoğlu, İ. (2022). *Turkish National Culture*. Istanbul: Ötüken Publishing.

Korkmaz, Z. (2017). *Grammar of Turkish in Turkey: Morphology*. Ankara: Turkish Language Institution Publishing.

Eren, M., Turganbayev, A., Şimşek, N., & Amirbek, A. (2017). *The Spiritual Heritage of Hoca Ahmet Yesevi*. Almaty: Eurasian Research Institute Publishing.

Article:

Nerkiz, M. (2024). Seyit Kaskabasov's Conceptual World and Types of Myth and Legend in Kazakh Folklore, *Turkology Journal*, (120), 85-105.

Yıldırım, S., & Topay, M. (2022). Perception of Turks and Common Ancestor in Kazakh Genealogy, *Bilig*, (100), 37-58.

Conference Paper:

Taşağıl, A. (2015). About the Emergence of the Oghuz on the Historical Stage. T. Gündüz & M. Cengiz (Eds.), *5th International Turkology Research Symposium: Oghuzs: Their Languages, Histories, and Cultures* (pp. 21-30). Hacettepe University Turkology Research Institute Publishing.

Yıldız, H. (2024). Turkishness as a Reform Movement in the Ottoman State and Namık Kemal's Perception of Turkish in His Letters. Z. Taştan & E. Alaşbayev (Eds.), *International Symposium on Reform Period Ideas in the Turkish World* (May 29-31, 2024), (pp. 71-86). Hiper Publishing.

Two or More Works by the Same Author:

Sorted by year:

İnan, A. (1954). *Shamanism in History and Today: Materials and Research*. Ankara: TTK.

İnan, A. (1976). *History of Ancient Turkish Religion*. Ankara: Ministry of Culture.

Two Works by the Same Author Published in the Same Year:

İnan, A. (1976a). *History of Ancient Turkish Religion*. Ankara: Ministry of Culture.

İnan, A. (1976b). *Shamanism in History and Today: Materials and Research*. Ankara: TTK.

Anonymous Book:

Rebellion of 1916 in Central Asia, Collection of Documents (1932). Tashkent.

Works Without a Named Author:

Another source (Anonymous, 1834, p. 5) states that...

Translated Book:

Gumilev, L. N. (2002). *On the Trail of Imaginary Empires*. Ahsen Batur (Trans.). Istanbul: Selenge Publishing.

Edited Book:

Çetin, H. (Ed.) (2024). *Folklore of the Turkish World*. Ankara: Bengü Publishing.

Chapter in Edited Book:

Nerkiz, M. (2022). Seyid Kaskabasov's Contributions to Kazakh Mythology Studies. H. Çetin (Ed.), *Kazakh Mythology Studies* (pp. 197-210). Ankara: Akçağ Publishing.

Book with Multiple Editions:

Akar, A. (2023). *History of the Turkish Language* (18th Edition). Istanbul: Ötüken Publishing.

Internet:

Citations of online texts should be formatted as follows in the reference list:

Last Name, First Name. (Access Date). Title. Site/Page Name. Page. link. (For sources without an author, the title of the work should be used instead of the author's name, and the access date should be provided.)

Electronic Source:

URL-1: https://adebiportal.kz/kz/books/view/edebi-zedigerler-1-tom__1658

URL-2: https://adebiportal.kz/kz/books/view/eiel-elem__2697

Electronic Newspaper Articles:

Kayratulı, B. (2025, January 16). *Abay's Justice*. https://egemen.kz/article/379889-abaydynh-adildigi

Unpublished Theses:

Rakhımzhanova, A. (2021). *Negotiating Diaspora Identities: Kazakhs in Turkey*. (Unpublished PhD Thesis). Hacettepe University, Institute of Social Sciences, Ankara.

Encyclopedia:

Balkans: History. (1987). In *Encyclopaedia Britannica* (15th ed., Vol. 14, pp. 570-588). Chicago: Encyclopaedia Britannica.

Dictionaries:

Devellioğlu, F. (2013). *Ottoman Turkish to Turkish Encyclopedic Dictionary* (30th ed.). Ankara: Aydın.

Corporate Author:

Turkish Language Institution. (2005). …

Interview:

Özdemir, Y. A. (2020). *Interview with Saim Sakaoğlu on Konya and Folk Literature 1*. Pusula News, April 27, 2020. Accessed January 4, 2023, https://www.pusulahaber.com.tr/saim-sakaoglu-ile-konya-ve-halk-edebiyati-uzerine-soylesi1-1357059h.htm

Film:

Öztan, Ziya. (Dir.) (1998). *Republic* [Film]. Turkey: TRT.

Oral Sources:

KK-1: Gülmira, Abdıganıyeva. Chimkent 1973. University Graduate. Doctor. (Interview: January 17, 2024).